



FAMILY & INDIVIDUAL COUNSELLOR
Union Classification: Family Counsellor, Grid Level 14P

Temporary Term Part-Time Position

Duration: 1 year

Hours: 8 hours per week

Salary: \$33.83 per hour

Shift Schedule: Monday to Friday 8:30am to 4:30pm

Start Date: June 1, 2022

End Date: June 1, 2023

Job Summary

The Family & Individual Counsellor will assess, develop, implement and evaluate family-based intervention plans; participate in the development, implementation and evaluation of client service plans with the integrated case management team for parents and families of children and youth at risk. Referrals from the Ministry of Children and Family Development (MCFD) are given first priority. Other clients may be self-referred or referred by other agencies and professionals, but must reflect a child safety issue.

Key Duties and Responsibilities

1. Plan, prepare and conduct counselling services for parents and families of children and youth at risk individually or in family groups using therapeutic techniques drawn from theoretical frameworks such as family systems, client centered solution focused therapy.
2. Use appropriate assessment skills and tools to identify family and client needs and develop and implement client service plans tailored to meet these needs.
3. Will meet clients where they present in the process of engagement and problem recognition and will use a variety of techniques and skills to engage resistant and hard-to-engage clients.
4. Provide support and guidance to parents and families either individually, as a group or family.
5. Liaise with other agencies and professionals in the community such as; Family Support Workers, Child and Youth Workers, Social Workers, and school support staff and participate in case conferences, family development response and integrated case management meetings.
6. Will provide information on and referral to other community service providers, resources and professionals as required.



7. Will ensure client records are stored as per the Family Dynamix' protocol and contain referral information, assessment of the presenting issue(s), and plan of intervention, along with documentation of progress, changes in the plan and a termination summary which briefly reviews the intervention process and recommendations.
8. Submit monthly activities/statistical reports to the Director of Program Management and monthly reports as required by the Ministry of Children and Family Development.
9. Assist in monitoring the service by participating in the Centre's client and agency satisfaction survey procedures.
10. Organize and facilitate support groups for clients and/or the public at large, as need suggests (i.e., anger management, self-esteem, stress management).
11. Either independently or in partnership, parenting programs will be delivered to enhance parenting skill building.
12. Assist in developing the annual plan for this program and report on the progress of attaining the goals outlined in this plan.
13. Participate in community development initiatives relating to social issues, staff meetings, team building sessions and professional development.

Accountability

The Family & Individual Counsellor is accountable to the Director of Program Management and/or Executive Director. Clinical supervision is provided by Family Dynamix. The counsellor is responsible to read and follow the employment policies and procedures of Family Dynamix Association.

Qualifications

Education and Knowledge: Bachelor's degree in a related human/social service field

Training and Experience: Two (2) years recent related experience or an equivalent combination of education, training and experience.

Application process and deadline:

Submit a resume and cover letter to Ute Juras, Director of Program Management, Family Dynamix Association at ujuras@fdx.family, or Box 2289, Invermere, BC., VOA 1K0